

Contribution Deadlines

This reference will assist you in making year-end contributions to your donor-advised fund. Following the guidelines below will ensure that NPT Charitable Asset Trust (NPT CAT) receives and processes your contributions by the IRS deadline for inclusion in your tax return. Contributions must be made to "NPT Charitable Asset Trust " in order to be eligible for tax deductions. Additional forms are available at www.nptcat.org. If you need assistance, call toll free at (855) 536-1210 or send an email to nptcat@nptcat.org.

Type of Contribution	Action(s) Required	Deadline
Check	<ul style="list-style-type: none"> Submit a check made payable to "NPT Charitable Asset Trust." U.S. Mail must be postmarked by December 31, 2012. FedEx/Overnight must be received by December 31, 2012. Please note the name of the donor-advised fund in the memo section of the check. 	U.S. Mail December 31 <hr/> FedEx/UPS December 31
Money Wire	<ul style="list-style-type: none"> Instruct the financial institution to wire the funds on or before December 31, 2012. <p>Suggested: Initiate transfer by December 17 to ensure your contribution is received by December 31, 2012.</p>	December 31
Stock	<ul style="list-style-type: none"> Submit a "Letter of Authorization" to the firm holding the stocks. Submit a copy of the "Letter of Authorization" to National Philanthropic Trust. <p>Suggested: Initiate transfer by December 17 to ensure your contribution is received by December 31, 2012.</p>	December 31
Stock Certificates	<ul style="list-style-type: none"> U.S. Mail must be postmarked by December 31, 2012. FedEx/Overnight must be received by December 31, 2012. Send certificates and stock power separately. 	U.S. Mail December 31 <hr/> FedEx/UPS December 31
Bonds	<ul style="list-style-type: none"> Submit a "Letter of Authorization" to the firm holding the bonds. Submit a copy of the "Letter of Authorization" to National Philanthropic Trust. <p>Suggested: Initiate transfer by December 17 to ensure your contribution is received by December 31, 2012.</p>	December 31
Mutual Funds	<ul style="list-style-type: none"> Submit a "Letter of Authorization" signed with Medallion Signature Guarantee to the firm holding the funds. Submit a copy of the "Letter of Authorization" to National Philanthropic Trust. <p>Suggested: Initiate transfer by December 17 to ensure your contribution is received by December 31, 2012.</p>	December 31
Special Securities, Real Estate, and Closely-Held Stock	Contact NPT Charitable Asset Trust toll free at (855) 536-1210 and ask to speak to an illiquid asset specialist.	December 31